

## **Detailed terms and procedures of admission to the Doctoral School of Social Sciences at the Jagiellonian University in the academic year 2024/2025**

### **I. Interdisciplinary and inter-field programmes**

#### **Formal preliminary requirements for entering the admission procedure**

Candidates eligible to apply for admission to the doctoral school are holders of MA, MSc, or an equivalent degree awarded in any field of study.

Verification of the above degree takes place at the time of making an entry on the list of PhD students.

In exceptional cases, justified by the highest quality of scientific achievements, a person referred to in Art.186(2) of the Act of 20 July 2018 – Law on Higher Education and Science, i.e. a person who is a graduate of the first-cycle studies or a student who has completed the third year of long-cycle MA studies, without the professional MA degree, MSc degree or equivalent, may also apply for admission to the school.

For candidates who use the extraordinary procedure pursuant to Art. 186(2) of the Act of 20 July 2018 – Law on Higher Education and Science, the verification takes place before admission for substantive assessment at the first stage of admission procedure, on the basis of an opinion confirming the high quality of their research work, as well as the high level of advancement of this work, issued by a person holding the degree of at least doctor habilitatus or an employee of a foreign university or scientific institution with significant achievements.

#### **The language of admission procedure**

The admission procedure is conducted in English. The application submitted by the candidate must be in English.

#### **Admission procedure**

As part of the application, the candidate submits a set of documents indicated in the announcement referred to § 5 section 1.

Failure to submit the document indicated in the announcement referred to § 5 section 1, as formally required, results in the application not being accepted for assessment and being placed on the ranking list with the qualification score equal to 0 (zero) points.

The complete applications are submitted for assessment as part of the first stage.

An the first stage, the following factors are assessed:

1. interdisciplinarity of the candidate's research interests in the fields of knowledge and / or disciplines covered by a given programme;
2. research project.

The research project is assessed on the following merits:

1. formal correctness;
2. assessment of the research problem identification and description;
3. adequacy of literature review;
4. adequacy of research methodology;
5. scientific reliability (originality of the project and independence of its implementation);
6. compliance of scientific intentions with the profile of the Doctoral School of Social Sciences and the doctoral programme;
7. the feasibility of the project.

When making assessment, the committee may appoint a reviewer from among the scientific staff of the Jagiellonian University, holding the degree of at least doctor habilitatus and possessing recognized specialist competences and knowledge in the field of the presented research plan.

Candidates who meet the following conditions are invited to the second stage of the admission procedure (the interview):

1. the research interests of the candidate are in line with the profile of the programme;
2. the project submitted by the candidate was positively assessed in each of the criteria presented at the first stage.

Persons who are not admitted to the second stage receive a qualification score of 0 (zero) points on the ranking list.

During the second stage the committee conducts an interview in English (0-100 points), during which the following elements are assessed:

1. scientific quality, novelty and feasibility of the submitted research project, taking into account the result of assessment conducted during the first stage of the admission procedure (0–40 points);
2. the academic CV of the candidate (0–20 points);
3. the professional competences of the candidate presented during the interview (0–40 points).

Failure to participate in the interview results in the qualification score of 0 (zero) points on the ranking list.

Having the status of a beneficiary of grants and international research projects, the list of which is determined by the director in the form of an announcement posted on the school website, is the basis for awarding the maximum number of points in the admission procedure (100 points), without the necessity of the candidate's participation in the stages of the procedure, aimed at determining the score, provided that the candidate meets the formal conditions for participation in the admission process. Fulfillment of the above condition is established on the basis of the documents submitted by the candidate.

Subject to the above-mentioned cases, the qualification score of the candidate is the number of points obtained during the interview, determined with an accuracy of two decimal places.

## **II. Remaining programmes**

### **Formal preliminary requirements for entering the admission procedure**

Candidates eligible to apply for admission to the doctoral school are holders of MA, MSc, or an equivalent degree awarded in any field of study.

Verification of the above degree takes place at the time of making an entry on the list of PhD students.

In exceptional cases, justified by the highest quality of scientific achievements, a person referred to in Art.186(2) of the Act of 20 July 2018 – Law on Higher Education and Science, i.e. a person who is a graduate of the first-cycle studies or a student who has completed the third year of long-cycle MA studies, without the professional MA degree, MSc degree or equivalent, may also apply for admission to the school.

For candidates who use the extraordinary procedure pursuant to Art. 186(2) of the Act of 20 July 2018 – Law on Higher Education and Science, the verification takes place before admission for substantive assessment at the first stage of admission procedure, on the basis of an opinion confirming the high quality of their research work, as well as the high level of advancement of this work, issued by a person holding the degree of at least doctor habilitatus or an employee of a foreign university or scientific institution with significant achievements.

### **The language of the admission procedure**

The procedure is conducted in Polish or English.

In the announcement referred to in § 5 section 1, the director shall determine the language or languages of the proceedings valid for this competition.

### **Admission procedure**

As part of the application, the candidate submits a set of documents indicated in the announcement referred to § 5 section 1.

Failure to submit the document indicated in the announcement referred to § 5 section 1, as formally required, results in the application not being accepted for assessment and being placed on the ranking list with the qualification score equal to 0 (zero) points.

The complete applications are submitted for assessment as part of the first stage.

At the first stage, the following factors are assessed:

1. compliance of the candidate's scientific interests with the discipline
2. research project.

The research project is assessed on the following merits:

1. formal correctness;
2. assessment of the research problem identification and description;
3. adequacy of literature review;
4. adequacy of research methodology;
5. scientific reliability (originality of the project and independence of its implementation);

6. compliance of scientific intentions with the profile of the Doctoral School of Social Sciences and the doctoral programme;
7. the feasibility of the project.

When making assessment, the committee may appoint a reviewer from among the scientific staff of the Jagiellonian University, holding the degree of at least doctor habilitatus and possessing recognized specialist competences and knowledge in the field of the presented research plan.

Candidates who meet the following conditions are invited to the second stage of the admission procedure (the interview):

1. the research interests of the candidate are in line with the discipline;
2. the project submitted by the candidate was positively assessed in each of the criteria presented at the first stage.

Persons who are not admitted to the second stage receive a qualification score of 0 (zero) points on the ranking list.

During the second stage the committee conducts an interview (0-100 points), during which the following elements are assessed:

1. scientific quality, novelty and feasibility of the submitted research project, taking into account the result of assessment conducted during the first stage of the admission procedure (0–40 points);
2. the academic CV of the candidate (0–20 points);
3. the professional competences of the candidate presented during the interview (0–40 points).

The interview may include elements of testing the knowledge of English or Polish.

Failure to participate in the interview results in the qualification score of 0 (zero) points on the ranking list.

Having the status of a beneficiary of grants and international research projects, the list of which is determined by the director in the form of an announcement posted on the school website, is the basis for awarding the maximum number of points in the admission procedure (100 points), without the necessity of the candidate's participation in the stages of the procedure, aimed at determining the score, provided that the candidate meets the formal conditions for participation in the admission process. Fulfillment of the above condition is established on the basis of the documents submitted by the candidate.

Subject to the above-mentioned cases, the qualification score of the candidate is the number of points obtained during the interview, determined with an accuracy of two decimal places.