

Annex no. 4 to Ordinance no. 92 of the Rector of the Jagiellonian University of September 15, 2023.

DOCTORAL PROGRAMME in the domain of POLITICAL AND PUBLIC ADMINISTRATION SCIENCES <i>applicable from academic year 2023/2024</i>	
Doctoral school	Doctoral School in the Social Sciences (DSSS) at the Jagiellonian University in Krakow
Scientific domain and scientific discipline, in which DSSS educates	Domain of the social sciences Discipline: political and public administration sciences
Length of educational process at DSSS	4 years (8 semesters) or 3 years (6 semesters) in accordance with the carried out education programme
Form of education at the Doctoral School	Stationary
Specification of the main language, in which courses are held	Polish and English
Level of education	Level 8 of the Polish Qualification Framework and European Qualification Framework
Terms and conditions for realizing curriculum	<p>In order to graduate from the Doctoral School in the Social Sciences (DSSS), in the discipline of Political and Public Administration Sciences, the following are required :</p> <ol style="list-style-type: none"> 1) acknowledgement of achieving detailed learning outcomes provided for by the Education Programme (EP); 2) Collecting, in the course of realizing the Doctoral Programme (DP) at least 40 ECTS, including 30 ECTS related to PhD student's preparation for carrying out research and publishing its results (modules 1-3). At least 25 ECTS must be obtained prior to the mid-term evaluation. 3) submitting doctoral thesis as per separate regulations.
Terms and conditions for granting ECTS points	1 ECTS = 30 hours of PhD student's work

Listing of modules (obligatory and optional ones) with ECTS points assigned

MODULE 1 – SPECIALIZED TRAINING – Political and public administration sciences

As part of a module, a PhD student is obliged to obtain at least 12 ECTS.

Obligatory:

Doctoral seminar (20h) and consultations with supervisor (10h); collectively 30h, 2 ECTS per year. 8 ECTS for the entire duration of studies,

Optional:

As part of the DS module, DS offers specialized courses to choose from: lectures and seminars in the discipline of political science and administration (1-2 ECTS)

Note: Courses may be conducted in Polish or English, according to the course offer announced for a given year.

MODULE 2 – METHODOLOGICAL TRAINING – Methodology of social studies

As part of a module, a PhD student is obliged to obtain at least 10 ECTS.

Optional: As part of the DSSS module, DS offers elective courses in the form of lectures and workshops meant to prepare for research, covering general issues of social science methodology, political science and administration, as well as research methods and techniques (1 - 2 ECTS).

Note: Courses may be conducted in Polish or English, according to the course offer announced for a given year.

MODULE 3 – ACADEMIC COMPETENCIES – Conditions for developing scientific career

As part of a module, a PhD student is obliged to obtain at least 10 ECTS.

Obligatory:

- 1) Language competence (B2) - criterion art. 186, credit (0 ECTS)
- 2) Health and Safety of Education course, 4 h, 0 ECTS.

Optional:

	<p>As part of the DSSS module, DS offers courses to choose from in the form of lectures, seminars, exercises and workshops to expand knowledge, develop skills and competences in the area of career development, as well as research and development work (1 - 2 ECTS).</p> <p>Note: Courses may be conducted in Polish or English, according to the course offer announced for a given year;</p> <hr/> <p>MODULE 4 – PROFESSIONAL COMPETENCE AND SOFT SKILLS – Preparation for teaching</p> <p>As part of a module, a PhD student is obliged to obtain at least 8 ECTS.</p> <p>Optional: Teaching practice specified by Practice Regulations – 15 h per year, 60 h for the entire duration of studies, 1 ECTS per year = 4 ECTS for the entire duration of studies.</p> <p>As part of the DSSS module, DS offers courses to choose from in the form of lectures, seminars and workshops developing professional and soft competences necessary in scientific and didactic work. Mentoring (1-2 ECTS): PhD students may support junior PhD students or undergraduate students during their last year of studies in the matters such as posing research questions, argumentation, editing, preparation for thesis defense.</p> <p>Note: Courses may be conducted in Polish or English, according to the course offer announced for a given year.</p>
<p>Rules for verification of the acquisition of competencies on Level 8 of the Polish Qualification framework as part of classes and outside them, including rules for passing modules realized at other universities/universities abroad and for certifying education outcomes realized outside classes</p>	<p>Achieving projected education outcomes may be confirmed as part of classes offered by the Doctoral School in the Social Sciences, included in education modules, as well as on the basis of PhD student's own activity realized outside classes. In the latter case the outcomes are confirmed the Head of the Doctoral Programme based on the Supervisor's opinion and the decision of Doctoral Committee, should it be appointed.</p>

Listing of activities

Module 1

Specialised training – political and public administration sciences

<i>Course/activity</i>	<i>Number of hours</i>	<i>ECTS</i>	<i>Year</i>	<i>Semester</i>	<i>Form of classes</i>	<i>Obligatory /Optional</i>	<i>Learning outcomes</i>
Doctoral seminar (consultations with supervisor)	30 h (max. 120 h)	2 ECTS per year/ 8 ECTS for the entire duration of studies	I-IV	I-VIII	seminar	obligatory	W1, W2, W3 U1, U2, K1, K2
Specialized lectures covering the areas of international relations, political systems, political theory, political thought, public policies, political institutions, media and political issues (the list of courses for each academic year is announced in the USOS system and on the DSSS website)	15-30 h	1-2 ECTS	I-IV	I-VIII	lecture	optional	W1, W2, W3, W4, U1, U2, U3, U7, K1, K2
Specialized seminars covering the areas of international relations, political systems, theory of politics, political thought, government politics, offices, media and political issues (the list of courses for each academic year is announced in the USOS system and on the SDNS website)	15-30 h	1-2 ECTS	I-IV	I-VIII	seminar	optional	W1, W2, W3, W5, U1, U2, U3, U7, K1, K2

Module 2

Methodological training - methodology of social studies

<i>Course/activity</i>	<i>Number of hours</i>	<i>ECTS</i>	<i>Year</i>	<i>Semester</i>	<i>Form of classes</i>	<i>Obligatory /Optional</i>	<i>Learning outcomes</i>
Lectures - methodology of social sciences, methodology of political	15-30 h	2 ECTS	I-IV	I-VIII	lecture	optional	W2, W4, U2, U3, U4, K2, K3

science and administration, research methods and techniques (the list of courses for each academic year is announced in the USOS system and on the DSSS website)							
Workshops - methodology of social sciences, methodology of political science and administration, research methods and techniques (the list of courses for each academic year is announced in the USOS system and on the DSSS website)	15-30 h	2 ECTS	I-IV	I-VIII	workshop	optional	W2, W4, U2, U3, U4, K2, K3
Seminars - methodology of social sciences, methodology of political science and administration, research methods and techniques (the list of courses for each academic year is announced in the USOS system and on the DSSS website)	15-30 h	1-2 ECTS	I-IV	I-VIII	seminar	optional	W2, W4, U2, U3, U4, K2, K3
Module 3 Academic competences – conditions for developing scientific career							
<i>Course/activity</i>	<i>Number of hours</i>	<i>ECTS</i>	<i>Year</i>	<i>Semester</i>	<i>Form of classes</i>	<i>Obligatory/ Optional</i>	<i>Learning outcomes</i>
Selected lectures / workshops / seminars in the field of fundraising for research and the preparation and management of research projects, writing and editing scientific publications, preparing self-presentations and scientific	15-30 h	1-2 ECTS	I-IV	I-II	Workshop, lectures, seminar	optional	W5, W6, W7, U4, U5, U7, U10 K3, K4

presentations, protection of intellectual property and ethics in conducting research, disseminating and popularizing research results, management of a scientific career, commercialization of research results (the list of courses for each academic year is announced in the USOS system and on the DSSS website)							
Modern foreign language course	60 h	0 ECTS	I-IV	I-VIII	language course	optional	W5, W6, U4, U7, U10, K3, K4
Language competence (B2) - criterion art. 186	N/A	0 ECTS	I-IV	I-VIII	N/A	Obligatory	U8 (P8S_UK)
Training in occupational Health and Safety	4 h	0 ECTS	I	I	training	obligatory	U9
Module 4 Professional competence and soft skills – preparation for teaching							
<i>Course/activity</i>	<i>Number of hours</i>	<i>ECTS</i>	<i>Year</i>	<i>Semester</i>	<i>Form of classes</i>	<i>Obligatory/Optional</i>	<i>Learning outcomes</i>
Teaching practice specified by Practice Regulations	15 h per year	1 ECTS per year 4 ECTS for the entire duration of studies	I-IV	I-VIII	practice	obligatory	W5, W7, U7, U10, U11, K2, K4
Lectures, workshops, seminars on the preparation and conduct of didactic classes, modern information and communication technologies in academic teaching, voice emission with elements of rhetoric, academic tutoring, interpersonal communication, modern methods of teaching (the list	15 h – 30 h	1-2 ECTS	I-IV	I-VIII	Workshop, lecture, seminar	optional	W5, W7, U7, U10, U11, K2, K4

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academic year in the USOS system)
and on the DSSS website)

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