



Welcome to SDNS UJ!

Academic year 2021/2022



School Management

The head of the Doctoral School in the Social Sciences

dr hab. Anna Zachorowska-Mazurkiewicz, prof. UJ

Office hours: Mondays, 11:00-12:15 (MS Teams or in person after prior contact)

School Office

mgr Justyna Mroczek

(12) 664-55-20, justyna.mroczek@uj.edu.pl

Financial matters:

- Acceptance of applications for mini-grants,
- providing information on the rules for spending the funds,
- purchasing research infrastructure,
- accounting for expenses incurred by mini-grants.

Implementation PhDs, doctorates in a special competition procedure:

- matriculation,
- supervision of the financial and legal document workflow,
- purchasing research infrastructure.

mgr Danuta Wisła

(12) 664-55-09, danuta.wisla@uj.edu.pl

Matters related to the course of studies:

- matriculation,
- accepting applications for the appointment of a thesis supervisor, auxiliary thesis supervisor and doctoral committee,
- reception of annual and individual reports research plans,
- acceptance of dossiers for evaluation in the medium term,
- handling the course of education in the USOS system,
- delivering certificates of completed courses,
- international exchange,
- scholarships.

mgr Marina Ten

(12) 664-56-17, marina.ten@uj.edu.pl

Issues related to:

- STER programme,
- the Erasmus+ programme,
- mid-term evaluation of the second year PhD students,
- support for foreigners.

The Individual Research Plan

The Individual Research Plan is the most important document prepared by the PhD student during the first year of studies at the doctoral school. It contains a detailed description of the doctoral dissertation project, planned courses and didactic and scientific activities during their education. The submission of the Individual Research Plan within 12 months from the beginning of studies at the doctoral school is a condition for the continuation of those studies, and its implementation shall be evaluated during the mid-term evaluation after 24 months of study (18 for the six-semester mode).

Research funding

In addition to internal initiatives, PhD students can also benefit from research grants from the National Science Centre, the National Centre for Research and Development, the National Academic Exchange Agency and external programmes.



Mid-term evaluation

The mid-term evaluation is an evaluation of the progress in the implementation of the Individual Research Plan. It is conducted after 24 months of education by an independent evaluation group. During the evaluation, the doctoral student presents the state of

preparation of his/her dissertation and answers questions from the committee. A positive mid-term evaluation is associated with an increase in the amount of the doctoral scholarship, and its negative result results in the termination of education at the doctoral school.

Doctoral committee

The Doctoral Committee is an advisory and opinion-forming body in the process of preparing the Individual Research Plan and the doctoral thesis. It shall consist of a thesis supervisor, a possible co-supervisor or an auxiliary thesis supervisor and researchers with substantial achievements in the discipline in which the doctorate is being prepared. The members of the Doctoral Committee shall be selected by a doctoral student; in the absence of such selection, the Head of the School shall appoint an evaluation team to perform the duties of the Doctoral Committee in order to give an opinion on the work of the student of the doctoral school.

Thesis supervisor and Auxiliary thesis supervisor

Thesis supervisor is a researcher with at least the degree of dr. hab, under the direction of whom, the doctoral student is preparing his/her doctoral thesis. The supervisor supervises the research, advises on the choice of courses and teaching and scientific careers.

An auxiliary thesis supervisor is a researcher at PhD level (without the right to promote PhD students), but with considerable competences on subjects related to the subject of the doctoral thesis. He/she takes care of the preparation of the doctoral thesis, assists the thesis supervisor in administrative and scientific matters.

DOCTORAL PROGRAMMES COORDINATORS:

- **Economics and finances**

dr hab. Rafał Wiśła, prof. UJ, rafal.wisla@uj.edu.pl

- **Socio-economic geography and spatial planning**

dr hab. Grzegorz Micek, prof. UJ,
grzegorz.micek@uj.edu.pl

- **Social communication and media**

dr hab. Weronika Świerczyńska-Głównia, prof. UJ,
w.swierczynska-glownia@uj.edu.pl

- **Political and public administration sciences**

dr hab. Dominik Sieklucki, prof. UJ,
dominik.sieklucki@uj.edu.pl

- **Management and quality sciences**

dr hab. Izabela Stańczyk, prof. UJ,
izabela.stanczyk@uj.edu.pl

- **Legal sciences**

dr hab. Michał Kowalski, michal.kowalski@uj.edu.pl

- **Sociology**

dr hab. Marcjanna Nózka, prof. UJ,
marcjanna.nozka@uj.edu.pl

- **Pedagogy**

dr hab. Anna Sajdak-Burska, prof. UJ,
a.sajdak@uj.edu.pl

- **Psychology**

dr hab. Romuald Polczyk, prof. UJ,
romuald.polczyk@uj.edu.pl

- **Society of the future**

prof. dr hab. Monika Florczak-Wątor,
m.florczak-wator@uj.edu.pl

- **Cognes**

dr hab. Michał Wierzchoń, prof. UJ,
michal.wierzchon@uj.edu.pl

Annual report

The annual report is a summary of the work of a PhD student in a given academic year. It is the basis for the year's accounts and promotion for the following year. The report form is available on the SDNS website and covers issues related to, among others, the course of work on a research project, implementation of courses, additional scientific activities and internships.

Courses in SDNS UJ

Education at the Jagiellonian University's Doctoral School of Social Sciences takes place in four modules, which are:

Module I Specialist education

Module II Methodological education

Module III Academic Competences

Module IV Professional and soft skills.

Registration for courses takes place through the USOSweb portal and information about their dates is available on the portal and the website of the Jagiellonian University SDNS well in advance.



International exchange

During their training, PhD students have numerous opportunities to participate in international exchanges within the framework of ERASMUS+, CEEPUS, UNA EUROPA, bilateral exchanges, as well as external programmes.



Useful links:

- <https://id.uj.edu.pl/pob> - Excellence Initiative, Priority Research Areas
- <https://cawp.uj.edu.pl/> - Administrative support centre for projects
- https://internationalstudents.uj.edu.pl/en_GB/ - International Students
- <https://biurokarier.uj.edu.pl/> - Careers Service
- <https://dydaktyka.uj.edu.pl/> - Center for didactic support [in polish]

Schedule for the academic year 2021/2022

The academic year 2021/2022 starts on 1 October 2021 and ends on 30 September 2022

It consists of two semesters:

Winter semester: from 1 October 2021 to 24 February 2022

Summer semester: from 25 February to 30 September 2022

Lectures and classes will be held in the following periods:

- 1 October to 22 December 2021
- 3 January to 28 January 2022
- 25 February to 14 April 2022
- 20 April to 15 June 2022

Examination periods

Winter examination period: 29 January to 11 February 2022

Winter resit examination period: 19 February 2021 to 24 February 2021

Summer examination period: 17 June to 30 June 2022

Summer resit examination period: 1 September to 15 September 2022

Holidays

Christmas break: 23 December 2021 to 2 January 2022

Winter break: 12 February to 18 February 2022

Easter break: 15 April to 19 April 2022

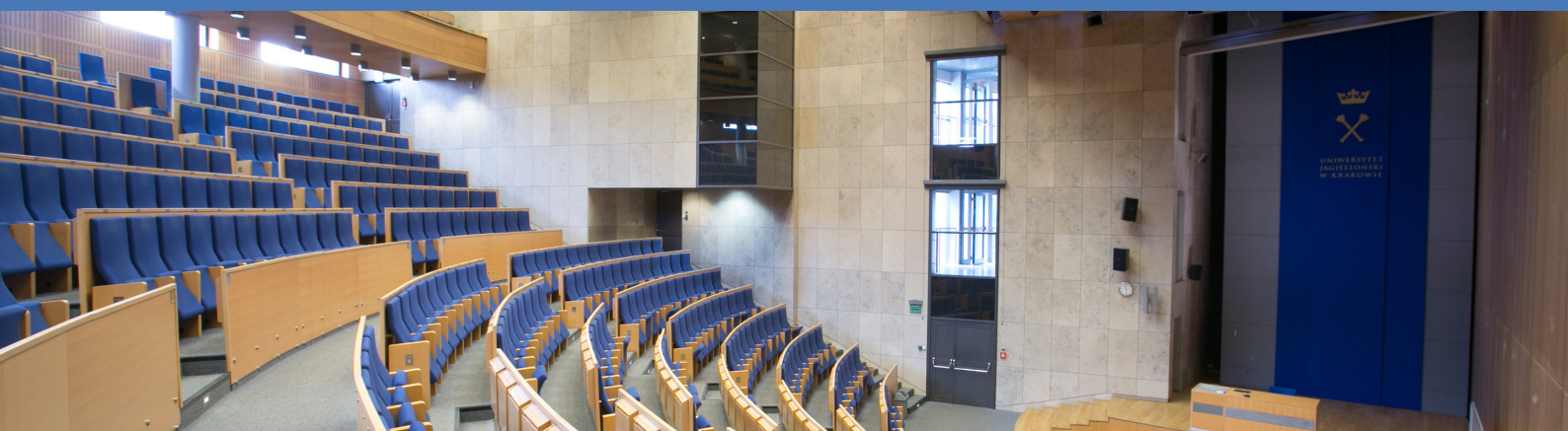
Summer holiday break: 1 July to 30 September 2022

Additionally: 12.11.2021r., 02.05.2022r., Friday in the week when "Juwenalia" Student Festival is held

STER Programme

What kind of activities are covered by the programme?

- activities related to the acquisition of foreign doctoral students
- providing NAWA scholarships for the best doctoral students implementing doctoral projects in international cooperation and aiming at obtaining a joint degree or double degree
- providing support of foreign mobility for the best doctoral students from 1 to 10 months, receiving education at the doctoral school
- developing activities related to internationalisation “at home”
- activities related to the development of international cooperation of doctoral schools
- activities related to content management of the Project
- summer/winter schools, scholarships, international mobility, Nobel Prize winners or candidates seminars



Why STER Programme?

Systemic support for the internationalisation of Polish doctoral schools within the following scope:

- improving the quality of education and research
- increasing the international mobility of doctoral students and staff
- supporting long-term international cooperation of doctoral schools
- acquiring doctoral students and supervisors from abroad
- providing scholarships for doctoral students implementing doctoral projects in international cooperation and aiming at obtaining a joint degree or double degree
- implementing research projects of international character



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UMIĘDZYNARODOWIENIE
SZKÓŁ DOKTORSKICH

